

May 2026

## Fact sheet

# Post 2015 mineral claim (grant) validation process for White Cliffs Mineral Claims District

## Who is this fact sheet for?

Follow the steps in this fact sheet if:

- your mineral claim is located in the White Cliffs Mineral Claims District;
- your mineral claim was originally granted to you after 1 January 2015 and was not transferred to you after 2015; and
- you have received a letter from the department confirming that your mineral claim is invalid.

Your mineral claim is currently in a 'pending' status.

**You may continue to mine your claim** in accordance with your mineral claim conditions until you have completed the process set out in this fact sheet and your application has been redetermined.

If your mineral claim was originally granted between 1 January 2015 and 14 February 2023 but has since 2015 been subject to a transfer, see instead Fact Sheet: Post 2015 mineral claim (transfer) validation process for the White Cliffs Mineral Claims District.

The information in this fact sheet is not intended to provide legal advice and is general in nature.

## Why is this process required?

The department has identified that some mineral claims granted between 1 January 2015 and 14 February 2023 are invalid.

To rectify this issue, the mineral claim holder must undertake the following steps for the invalid claim to meet all legislative requirements for determination.

## What do I need to do?

You will need to follow the process outlined below to complete the post-2015 mineral claim (grant) validation process:

1. You will need to complete Form WC23v Notification of intention to exercise your rights under small-scale title within the White Cliffs Mineral Claims District. Take a copy or photographic evidence of your completed Form WC23v.
2. You will then need to send the completed Form WC23v and a copy of the map enclosed with this package to the landholder(s) on which your claim is located by registered post.

3. You must obtain a receipt from the post office showing you posted the Form WC23v and map to the landholder(s).
4. Once that has occurred, you need to then complete Form WC2Bv Evidence of notification of intention to exercise rights under a small-scale title within the White Cliffs Mineral Claims District enclosed with this package.
5. You will then need to provide to the department (either electronically or in person) with:
  - a. the completed Form WC2Bv;
  - b. a copy of your completed Form WC23v and map sent to the landholder(s);
  - c. a postage receipt proving you posted Form WC23v, and if applicable, the delivery receipt.
  - d. your proof of identity documents for verification by staff.

Note – Unless a delivery receipt is obtained, the department will only progress your application 7 working days after the documents have been posted to all landholders.

### If you do not want to continue mining:

Please contact NSW Resources at [sstproject@dpird.nsw.gov.au](mailto:sstproject@dpird.nsw.gov.au) if you do not want to proceed with obtaining a mineral claim over your area.

## Do I need to pay fees?

You will not be required to pay any new application fees.

Unless you have a private landholder compensation agreement, you will be required to pay an additional amount for the landholder's compensation based on the standard compensation amount.

**You do not need to pay a standard landholder compensation amount until advised by the department.**

An update of conditions may also require security to be imposed upon the mineral claim.

Any outstanding amount required to be paid will be calculated after lodgement of application information and provided in a notice of proposed decision. Any required fees must be paid prior to determination of your application.

Any additional payments can be paid via the means outlined in the Notice of Proposed Decision.

## Evidence of compensation agreement with landholder

You can elect to pay the standard compensation amount as determined to the department, which will then be forwarded to the appropriate landholder. Alternatively, as part of your renewal application, you will be required to provide evidence that you have reached a compensation agreement with the landholder.

The compensation agreement will need to identify your mineral claim number and the relevant landholder. The agreement will also need to specify that you have both reached an agreement regarding compensation matters.

If you have a compensation agreement with the landholder, any compensation payable under the agreement will need to be paid directly to the landholder. You do not need to pay any compensation to the department.

## Term of your mineral claim

If granted, the term of your new mineral claim will be the same as the current term in our system for your invalid mineral claim. For example, if your invalid claim was granted or renewed for a term expiring on 31 December 2026, your new mineral claim (if granted) will expire on this date.

If you wish to apply for a longer term than the current term for your invalid claim in our system, you will incur additional costs (e.g. landholder compensation or levies).

## What happens next

The department will review the documentation and assess the renewal application. As part of the assessment of your renewal, you will be issued a Notice of Proposed Decision (NoPD).

The NoPD outlines any proposed decision to renew your mineral claim and, if proposed to grant, contains a draft mineral claim certificate and its conditions and details of additional payments such as levies and/or security required to enable the final grant.

The additional payments can be paid via the means outlined in the NoPD. If the renewal application is granted, the new mineral claim renewal certificate will be emailed to your nominated email address, posted, or made available for collection at the Lightning Ridge office.

## If you require assistance or more information, please contact:

NSW Resources Small-Scale Titles project team

Phone: 02 4063 6900

Email: [ssproject@dpird.nsw.gov.au](mailto:ssproject@dpird.nsw.gov.au)

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