

## Lodgement information

For help with lodging this application, or for more information about authorisations in New South Wales, contact:

Mining, Exploration and Geoscience

**Lightning Ridge Office**

**Phone +61 2 6820 5200**

**Fax +61 2 6829 0825**

[lightningridge.office@planning.nsw.gov.au](mailto:lightningridge.office@planning.nsw.gov.au)

### Note

- any reference to the '**Department**' in this form, refers to **Regional NSW**

## How to lodge this form

### Applications within Lightning Ridge Mineral Claims District

- In person:** Submit your application in person at the Department Office, Shop 1, 3 Morilla Street, Lightning Ridge, New South Wales. Office hours are 9.30am to 4.00pm Mon-Thurs, 9.30am to 1.00pm Friday.

### Applications within White Cliffs Mineral Claims District

- By email:** Send an electronic copy of the form including any attachments to [lightningridge.office@planning.nsw.gov.au](mailto:lightningridge.office@planning.nsw.gov.au)
- By mail:** Mail your form including any attachments to Mining, Exploration & Geoscience, Resource Operations, PO Box 314, Lightning Ridge NSW 2834
- By fax:** Fax your form and any attachments to +61 2 6829 0825
- In person:** Submit your application in person at the Department Office, Shop 1, 3 Morilla Street, Lightning Ridge, New South Wales. Office hours are 9.30am to 4.00pm Mon-Thurs, 9.30am to 1.00pm Friday.

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The information contained in this publication is based on knowledge and understanding at the time of writing (July 2020). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the Department or the user's independent advisor.

### Privacy statement

This information is collected by the Department for the purposes of assessing an application for an authorisation or an application associated with an authority as required by the *Mining Act 1992* or Mining Regulation 2016.

This information may also be used by the Department to confirm applicant details in the event that subsequent applications are made and may also be used to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, the information will not be accessed by any third parties in a way that would identify the person without the consent of that person.

You may apply to the Department to access and correct any information the Department holds if that information is inaccurate, incomplete, not relevant or out of date.

## When to use this form

This form is to be completed by individuals and companies applying for a permit to enter land for the purposes of:

- inspecting or marking out a proposed mineral claim;
- inspecting an opal prospecting block; or,
- to comply with the conditions of a mineral claim or opal prospecting licence.

The permit authorises the applicant to enter the specific area of land only as required for the purpose of the permit.

This form has been prepared in accordance with the requirements of [s254](#) of the *Mining Act 1992* and the Mining Regulation 2016.

If there is insufficient room in any of the fields, please provide the information as an attachment.

## Important notes

### Accompanying documentation

Any information or document that is required to accompany this application should be lodged within **10 business days of the lodgement date**. Failure to supply the information within this timeframe may be considered as grounds for refusing the application according to [cl6\(d\) sch1B](#) of the *Mining Act 1992*.

From 1 July 2012, all authorisations are subject to a Term Administrative Levy to improve regulation. New requirements have also been introduced in relation to minimum security deposits. For further information on these fees and minimum security deposits please refer to the Department's [website](#).

The Department's [website](#) provides comprehensive information relating to fees, completion of applications, methods of lodgment, Departmental policies, office locations, Native Title and contact details.

### Agents

If this application is lodged by an agent on behalf of the applicant/s, the Department may seek confirmation of the authority under which the agent operates and any limits of that authority. The agent will need to complete the declaration at the end of this form and supply evidence of their appointment, if not already supplied to the Department ([cl97](#) of the Mining Regulation 2016).

### Next steps

Once your application has been received, it will be considered by the Secretary. The Department will advise you in writing of the outcome of your application.

# Application for a permit to enter land for purposes of a small-scale title

Form SST4, Mining Act 1992



Regional  
NSW

## 1 Applicant/s details

Provide the full name, phone number, email address, ACN or ARBN (for foreign companies), street address (individuals), registered street address (companies) and postal address details of all applicants.

1 <sup>st</sup> Applicant details	
Name	<input type="checkbox"/> This is an individual and is at least 18 years old.
Contact phone	
Contact email	
ACN / ARBN	
Street address (Registered street address for a company)	
Postal address	<input type="checkbox"/> Same as above

  

2 <sup>nd</sup> Applicant details	
Name	<input type="checkbox"/> This is an individual and is at least 18 years old.
Contact phone	
Contact email	
ACN / ARBN	
Street address (Registered street address for a company)	
Postal address	<input type="checkbox"/> Same as above

  

3 <sup>rd</sup> Applicant details	
Name	<input type="checkbox"/> This is an individual and is at least 18 years old.
Contact phone	
Contact email	
ACN / ARBN	
Street address (Registered street address for a company)	
Postal address	<input type="checkbox"/> Same as above

## Additional applicants

Provide the full name, phone number, email address, ACN or ARBN (for foreign companies), street address (individuals), registered street address (companies) and postal address details of additional applicants.

### Additional details

## Your preferred contact method

- Email (for companies - provide a company email address which is regularly monitored rather than an individual employee's email address)
- Mail (including DX)

## 2 Mineral Claim/Opal Prospecting Licence Number

### Number

## 3 Completion of course/s of instruction

Please tick the boxes if you have completed the following courses.

The appointed mine operator is required to undertake safety training at least once every 5 years

- Opal Mine Safety Workshop for Opal Mine Holders and Operators
- Environmental Awareness Course (if in designated area)
- Not applicable

## 4 A description of the land for which the permit is sought

## 5 Purposes for which permit is sought

## 6 Period for which permit is sought (28 days maximum)

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## 7 Area, distance and consent

Under [s.254](#) of the *Mining Act 1992*, a permit may not be granted over any land:

- (a) on which, or within 200m of a dwelling-house (that is the principal place of residence of the person occupying it)
- (b) within 200m of a woolshed or shearing shed that is in use
- (c) within 50m of any garden, or
- (d) on which is situated any significant improvement other than an improvement constructed or used for ancillary mining activities only.

7.1 Is the permit area sought within the prescribed distance of any dwelling-house that is the principal place of residence of the person occupying it (200 metres), woolshed (200 metres), shearing shed (200 metres), garden (50 metres) or improvement (on the land applied for)?

- No – proceed to Question 8
- Yes – application may not be submitted

## 8 Declaration

This form should be signed by the applicant/s (in the case of a company a duly authorised officer) or an agent authorised to act on behalf of the applicant/s.

### 8.1 Applicant/s (individual or company)

For each applicant (signed below):

I certify that the information provided is true and correct to the best of my knowledge and belief. I understand under the *Crimes Act 1900 NSW* Part 5A, that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section 378C, any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.

(For companies only) In addition to the declaration above, by signing below, I also certify that I am authorised to complete and provide the information in this form on behalf of the company listed in section 1 of this form.

# Application for a permit to enter land for purposes of a small-scale title

Form SST4, *Mining Act 1992*



Regional  
NSW

1 <sup>st</sup> Applicant details	
Name	
Position/title	
Date	
Signature	

2 <sup>nd</sup> Applicant details	
Name	
Position/title	
Date	
Signature	

3 <sup>rd</sup> Applicant details	
Name	
Position/title	
Date	
Signature	

## 8.2 Agent authorised to act for this applicant/s

Evidence of appointment is required if this has not been previously supplied to the Department.

Agent details	
Name	
Position/title	
Date	
Signature	

# Application for a permit to enter land for purposes of a small-scale title

Form SST4, *Mining Act 1992*



Regional  
NSW

## Office/Administrative use only

### Application received:

Time:		Date:	
Officer's Name			
Signature			

## Document control

Approved by: Executive Director, Resource Operations, Regional NSW under delegation from the Minister administering the *Mining Act 1992*.

CM9 Reference: DOC20/487764

### Amendment schedule

Date	Version #	Amendment
July 2020	1.0	New format for Regional NSW. Form updated to reflect new Departmental name and branding, and updated links.