

September 2025

Underground mine supervisor of underground mines other than coal mines

1. Prerequisites

All documents, other than the portfolio of evidence documents, **must be certified** as a true copy of the original by an authorised certifier. Refer to the [Fact sheet - Certifying documents and verifying identity](#) available on the [How to apply](#) page.

An application for examination must be accompanied by evidence that you have the following:

Prerequisite	Requirement
Tertiary or vocational qualification	<p>Any one of the following:</p> <ul style="list-style-type: none">• Bachelor of Mining Engineering issued by an Australian university, or• RII50215 - Diploma of Underground Metalliferous Mining Management issued by a registered training organisation, but only if you have completed the elective units prescribed for the Certificate IV qualification below in your qualification or separately (the superseded qualification RII50213 Diploma of Underground Metalliferous Mining, or other equivalent superseded qualification is acceptable), or• RII40320 Certificate IV in Underground Metalliferous Mining Operations issued by a registered training organisation (the superseded equivalent qualification RII40315 Certificate IV in Metalliferous Mining Operations (Underground), or other equivalent superseded qualification is acceptable). You must have completed the following electives (or superseded equivalent) from the qualification or separately to satisfy the requirements:<ul style="list-style-type: none">— RIIRIS402E - Carry out the risk management processes, and— RIIUND401E - Apply and monitor the ventilation management plan, and— RIIWHS403E - Apply the work health and safety management plan, and

Prerequisite	Requirement
	<ul style="list-style-type: none"> — RIIBLA401E Manage blasting operations (required from 1 January 2019). <p>If you hold a qualification/unit of competence that is not specified as a prerequisite, refer to Fact sheet - Recognition of qualifications and units of competence.</p>
Practical experience	<p>A minimum of 3 years practical underground mine other than coal experience, including:</p> <ul style="list-style-type: none"> • a minimum 2 years being present: <ul style="list-style-type: none"> — with one year 4 months at an extraction face during production or development works and — during other mining activities <p>(this must be included in the 3 years of experience required above)</p> <ul style="list-style-type: none"> • a minimum of 6 months experience in leading, supervising or co-ordinating workers involved in underground mining activities other than coal. <p>Your experience must be verifiable and/or signed off by a supervising manager who held a mining engineering manager of underground mines other than coal mines practising certificate at the time of your employment (or an interstate equivalent or relevant). Refer to the Guide: Applying for a certificate of competence for more details.</p>
Emergency preparedness unit	<p>RIIERR404D - Apply and monitor underground metalliferous mine emergency preparedness and response systems, issued by a registered training organisation</p> <p>The superseded unit RIIERR404A Apply and monitor underground metalliferous mine emergency preparedness and response systems, or other equivalent superseded unit number is acceptable.</p> <p>If you hold a qualification/unit of competence that is not specified as a prerequisite, refer to Fact sheet - Recognition of qualifications and units of competence.</p>
Portfolio of evidence	<p>You must attach the following documents as evidence of your competence which must be relevant to the function. You may attach multiple documents to provide sufficient evidence.</p> <p>Your name must be in the document as evidence you were involved. If not, then you must have your supervisor/manager sign</p>

Prerequisite	Requirement
	<p>off the document confirming your involvement or attach another document confirming e.g. email.</p> <p>All evidence must be actioned/completed within the past 5 years:</p> <ol style="list-style-type: none"> 1. Risk assessment – a copy of a WHS risk assessment that you were involved in at a mine. This does not include day-to-day activities such as task focused risk assessments such as Take 5 or JSA. 2. Workplace inspection – a copy of a WHS workplace inspection, task observation or audit, that you carried out and documented at a mine. 3. Review of principal hazard management plan or control plan – evidence, such as a report, of your involvement in reviewing a principal hazard management plan or control plan at your mine. 4. Shift handover report, shift work plan or compliance report – a copy of a WHS shift handover report, shift work plan or compliance report that you completed. For a shift handover report, the document must include your name and role. 5. Delivered a workplace training program – evidence of a WHS related training program in a mining or related field that you were involved in (eg. toolbox talks, shift or work group briefings): <ul style="list-style-type: none"> ▪ for delivery (e.g. completed sign on sheet of attendees with your name on it as the trainer/presenter), as evidence that you had delivered it, or your supervisor/manager signing off that you had delivered it. 6. Safe work procedure or related document for standard setting – a copy of a safe work procedure or related document for standard setting (e.g. work instruction, work order job detail) that you actioned at a mine. <p>For more information about portfolio requirements refer to the Portfolio requirements: certificate of competence examination process</p>
Identity verification	Refer to the Fact sheet: Certifying documents and verifying identity

2. Oral examination details

Oral exams

The oral examination will relate to the implementation and management of safety management systems, human skills and management of emergency events.

The oral exam consists of questions where the candidate must achieve the minimum mark, number of items and/or specific items in their answer for each question in order to pass the exam. The competencies mapped to each question can be essential (must be satisfied) or other (in total must be satisfied). All questions must be passed.

3. Other useful links

[Competency resources and guides](#)

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