

# Fact sheet

## Examination fee schedule – certificate of competence

February 2025

This fact sheet forms part of the [Guide - Applying for a certificate of competence](#).

You must pay the application fee for each attempt to undertake an examination through the link below to a third-party payment website. The payment date and receipt number details are to be submitted with your **complete** application in the Resources Regulator portal before the closing date (refer to [exam calendar](#)).

The application fee is non-refundable if your application is incomplete, unsuccessful or if you withdraw.

The fees to sit the written examination are based on the number of papers to be attempted. Both fees for written and oral examinations are provided below. The link to pay for the examination fee will be provided to candidates in the invitation email, which is sent closer to the exam date. The fee is non-refundable if you do not attend the nominated examination without notifying us prior in the Resources Regulator portal. If you withdraw before the exam date, you will be refunded with the examination fee minus \$50 admin fee.

(Note: your financial institution for payment may charge you costs in addition to those listed below)

Application fee	Amount	Link
Application fee (applicable to any application submitted)	\$110	<a href="#">Click here to pay</a>

Examination fee payable with link in approval letter	Amount
Written examination fee – 1 exam paper <ul style="list-style-type: none"><li>Deputy of underground coal mines</li><li>Electrical engineer of coal mines other than underground mines</li><li>Mechanical engineer of coal mines other than underground mines</li><li>Mining engineering manager of underground mines other than coal mines</li></ul>	\$185
Written examination fee – 2 exam papers <ul style="list-style-type: none"><li>Electrical engineering manager of underground coal mines</li><li>Mechanical Engineering manager of underground coal mines</li><li>Mining engineering manager of mines other than coal mines</li></ul>	\$250

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Examination fee payable with link in approval letter	Amount
<ul style="list-style-type: none"><li>• Open cut examiner of coal mines other than underground mines</li><li>• Quarry manager of mines other than underground mines or coal mines</li><li>• Undermanager of underground coal mines</li></ul>	
Written examination fee – 3 exam papers	\$315
<ul style="list-style-type: none"><li>• Mining engineering manager of underground coal mines</li></ul>	
Oral examination (each sitting)	\$300
<ul style="list-style-type: none"><li>• All statutory functions</li></ul>	
Request for review of certificate of competence assessment outcome (including written or oral examination)	Email address below to obtain link to pay
<ul style="list-style-type: none"><li>• All statutory functions</li></ul>	

## Contact us

Contact details	
Phone	1300 814 609 (Option 2 > 3)
Email	competencies@dpird.nsw.gov.au
Regulator Portal	<a href="https://nswresourcesregulator.service-now.com/regulator">https://nswresourcesregulator.service-now.com/regulator</a>

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