

Emergency management

“Testing your system”

Small Mine Roadshow

February / March / April 2025



Contents

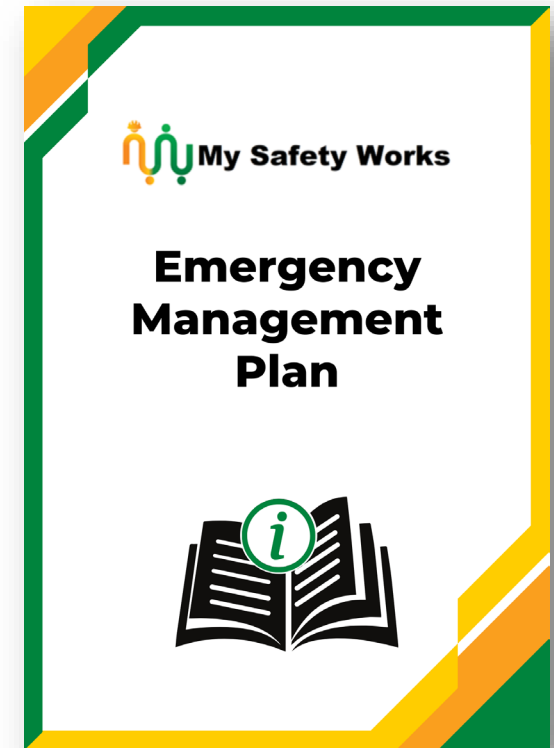
- Emergency Management Plan (EMP) – what does it contain ?
- Emergency response procedures
- Testing your system – How, who, when ?
- Emergency exercise
- Feedback

Emergency Management Plans

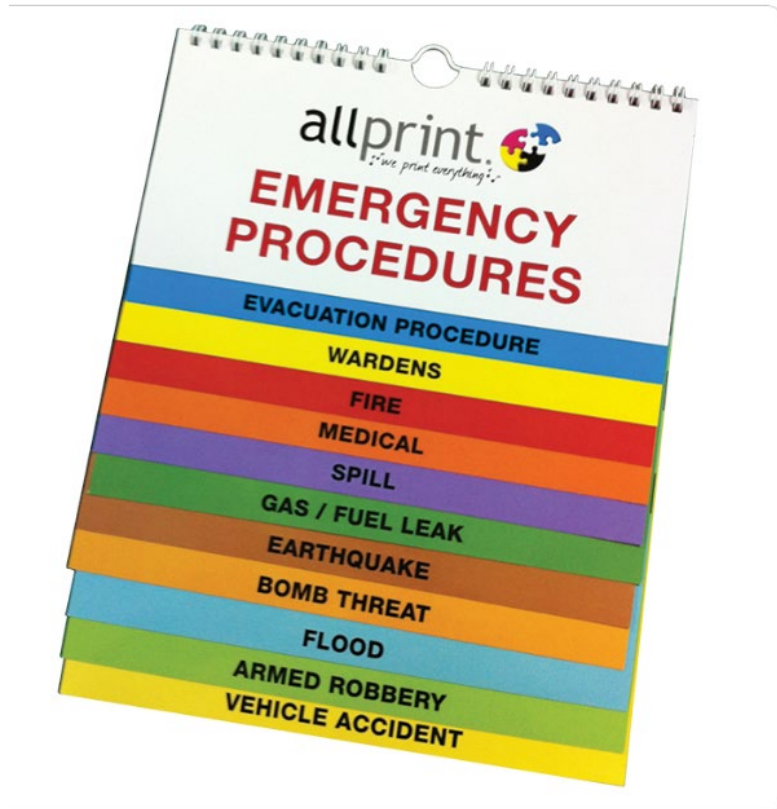
WHS R clause 43

WHS(MPS)R Division 7 (sections 91-98) & schedule 7

- Emergency response procedures
- Evacuation procedures & plan – muster location
- Potential triggers for the activation of the plan
- Communication methods – internal & external
- Resources -1st aid equipment and personnel
- Review requirements
- Information, training and instruction requirements
- Testing requirements, including frequency



Emergency response procedures – (must)



- Be current (up to date)
- Include correct site details
- Be easy to locate
- Be easily understood
- Consider all possible scenarios
- Have correct emergency services details
- People are trained (workers, contractors & visitors)

Be “TESTED”

Does everyone test their system ?

- When ?
- How ?
- Who ?
- Recorded ?
- Debrief ?
- Improvements ?



Mock exercise

On your table you have...

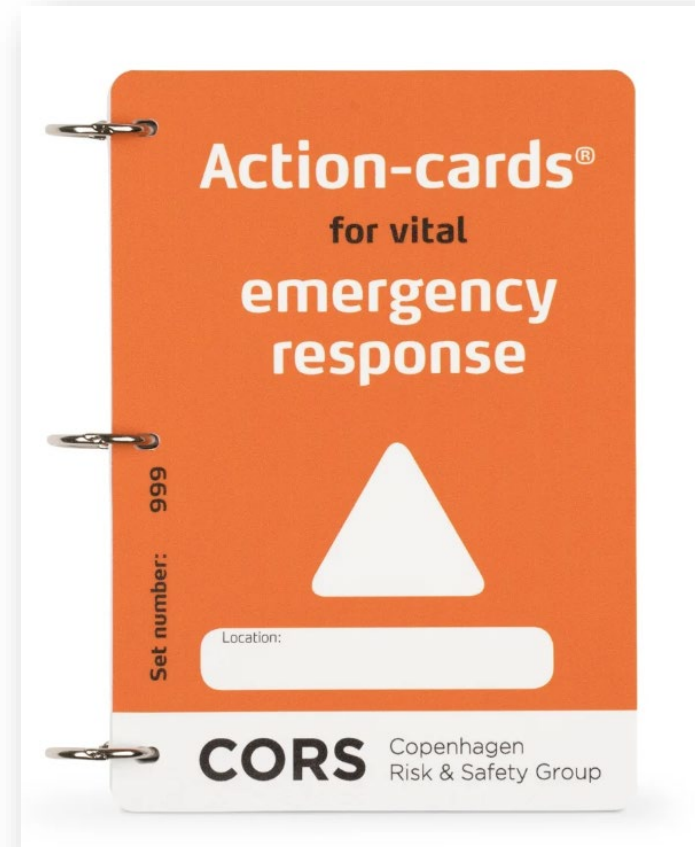
- An emergency scenario
- A set of emergency response procedures (action cards)
- A set of “Duty cards”
- A checklist to record your observations

Let's go!



Duty cards

- Quarry Manager / Chief Warden
- Supervisor / Warden
- Communication officer (weighbridge operator)
- Injured/involved Person
- Competent First Aiders
- Emergency Service
- Observation Officer
- Additional workers (depending on table numbers)



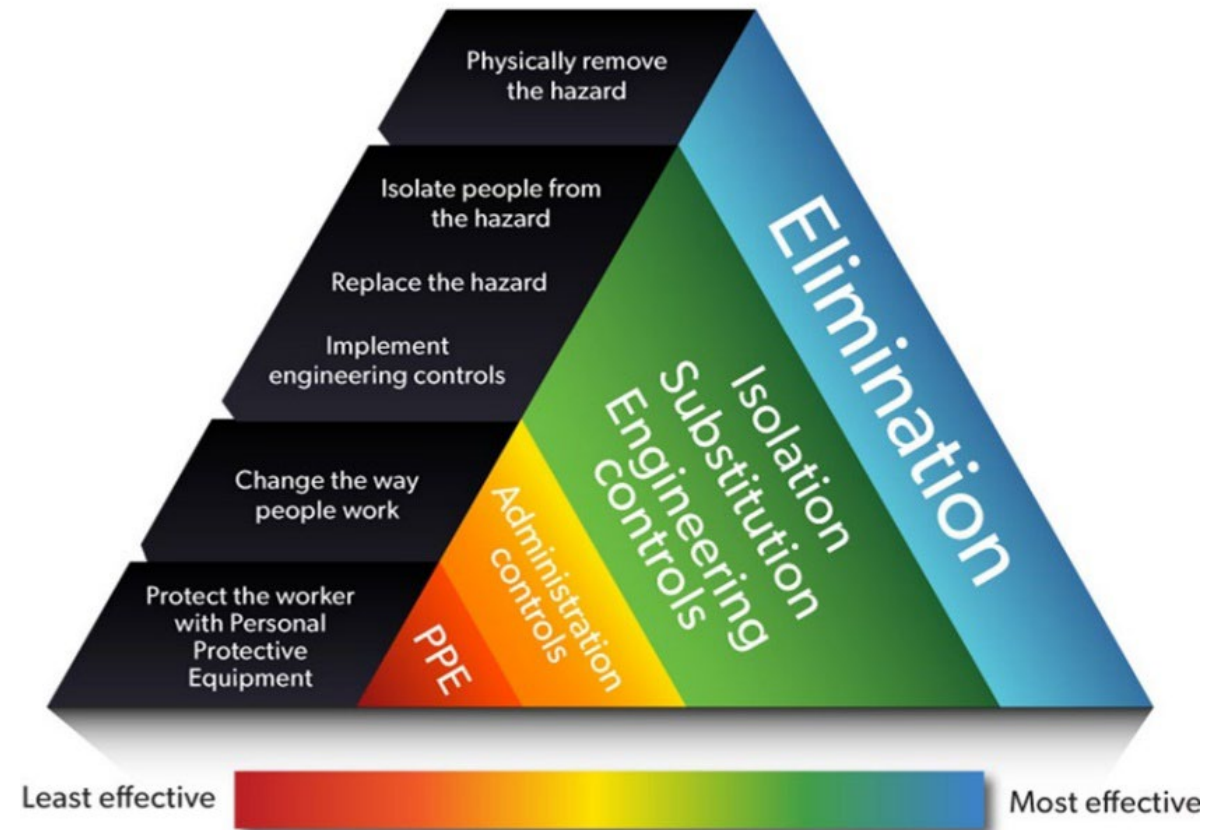
Feedback

- How did each table perform under pressure ?
- Response procedures-how would you perform without them ?
- Duty cards –did they help ?
- Recording the exercise –any comments?
- Would you make any changes at your site ?
- Debrief, consoling, EAP –discuss ?



Take home messages...

- Review your EMP to ensure it includes your testing requirements
- Make sure your safety schedule/plan includes the test dates
- Ensure that the mock exercise is real and relevant
- Involve all of your team wherever possible
- Record the results of the exercise
- Review and implement improvements



Questions

Thank you